

BAKERSFIELD ADVENTIST ACADEMY

RE-ENTRY PLAN 2020-2021

**PRESENTED BY
BAA BOARD OF DIRECTORS**

**JULY 20, 2020
UPDATED SEPTEMBER 4, 2020**

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EDUCATING THE WHOLE STUDENT TO THRIVE SPIRITUALLY,
SOAR ACADEMICALLY, AND FAITHFULLY SERVIE OTHERS



July 21, 2020

Dear Parents, Teachers, and Students:

The Central California Conference (CCC) Office of Education recently developed a plan to operate nineteen CCC schools during the 2020-2021 school year. The goal is to reopen school in a person-to-person format with appropriate health and safety precautions. Each school is required to develop a local plan. The following BAA Plan for Re-Entry 2020-2021 provides guidance for both in person and distance learning. Key issues addressed are health & safety precautions, curriculum and instruction, and extra-curricular activities. The plan relies on the CCC re-entry handbook, Kern County Public Health Services Department (KCPHD) guidance, and California Department of Public Health Framework for K-12 schools. The BAA plan has been reviewed and approved by the BAA Board of Directors. The plan will continue to be updated as conditions change throughout the 2020-2021 school year.

Kern County is currently experiencing a surge of COVID-19 cases. This surge has placed us back on the monitoring list. Consequently the BAA Board of Directors determined that it is best to plan for distance learning to start the school year. We are anxious to meet in person as soon as possible and will assess conditions September 10 with the intent of starting in person learning September 21. Our first day of school is August 20—our first day of distance learning.

It is important to know that Adventist education will continue to focus on the academic, physical, social, and spiritual development of every student during these challenging times. We are very proud of the way our teachers embraced and delivered remote learning during the fourth quarter this past school year. We are grateful for parents who helped us teach their students at home. Whether students are in their classroom or learning remotely at home we are eager to strengthen partnerships between school and homes, teachers and parents while we provide the best possible education for all our students. We are committed to provide consistent quality distance learning instruction for all our students when local conditions mandate students stay at home.

Whatever we encounter in the days and months ahead, know that our Lord and Savior has promised to be with us and sustain us. "For I know the plans I have for you," says the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future." Jeremiah 29:11

God bless you,

A handwritten signature in blue ink that reads "Mike Schwartz". The signature is fluid and cursive, with the first name "Mike" being more prominent than the last name "Schwartz".

Mike Schwartz
Principal

mschwartz@bakersfieldacademy.org
Cell phone: 661.859.8715

HEALTH AND SAFETY

Campus Access & Screening

Access to campus is limited to students, parents or guardians, teachers, support staff, and essential volunteers and services. Everyone will be screened upon entering the school. They will be asked about COVID-19 symptoms within the last 24 hours, had close contact with someone with COVID-19, or whether anyone in their home has had COVID-19 symptoms or a positive test. A no-touch thermometer will be used to ensure that temperatures are below 100.4 degrees Fahrenheit. The screening station for elementary is located on the sidewalk leading to the elementary building. The high school screening station is located at the entrance to the high school. Entrance, movement, and egress for all classrooms will be through the exterior door of each classroom. Students failing a screening upon arrival will be immediately returned to the parent or guardian for departure from the campus. Staff and teachers failing a screening are required to return to their home.

- **Faculty and staff** will monitor their health daily, ensuring that their temperature is below 100.4. They will stay home if they have symptoms consistent with COVID-19 or if they have had close contact with a person diagnosed with COVID-19. All faculty and staff must wash hands when entering and leaving campus. Employees will be screened daily by office staff. Substitute teachers will be screened in the same manner as teachers.
- **Parents and guardians** will remain in their vehicle and maintain physical distancing when dropping off and picking up students. Parents of kindergarten students may accompany their student to the classroom for the first two weeks of in person learning. All parents and guardians must call the school office at 661.871.1591 if they wish to speak in-person with school personnel. Parents and guardians will be limited to staying in their vehicle unless they have an appointment on campus with an individual. Family member visits are limited to one at a time and must have an appointment. Parents are expected to screen students before leaving for school and keep students at home if they have symptoms consistent with COVID-19 or have had contact with a person diagnosed with COVID-19. Parents will be screened by office staff and must use hand sanitizer when entering and leaving campus facilities.
- **Students** will be screened daily for symptoms upon arriving at school. Students must wash hands when entering and leaving the campus. Students will be dismissed from the classroom at the end of the school day. Students who develop symptoms during school hours will be isolated in the designated health and safety rooms in the elementary and high school. Parents will be contacted to immediately pick up their student.
- **Volunteers and essential services** personnel will be screened upon entering the campus. Volunteers will be limited to assisting as directed by administration with the understanding of limiting interaction with students unless otherwise instructed.
- Anyone exhibiting symptoms will be required to leave campus immediately.



< 100.4° F
< 36° C

Symptoms

People with COVID-19 may have a wide range of symptoms ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing

- Fatigue
- Muscle pain or body aches
- Headache
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

Staff and families are expected to self-report symptoms.

Isolation for those with Symptoms

- Students who exhibit COVID-19 symptoms will be isolated and required to wait in the designated room until they are transported home or to a healthcare facility. Supervision for students will be provided by designated school personnel.
- Parents/guardians will be contacted to pick up their student immediately.
- School personnel will seek medical attention for those whose COVID-19 symptoms become severe. For serious illness/injury, call 911 without delay.
- The primary isolation room is the school office Conference Room. The secondary isolation room is the school office Health Room. In the event that there are two or more in temporary isolation, they will be seated 15 or more feet apart on the elementary patio. Isolation rooms will be closed off, cleaned and sanitized as required.
- Faculty and staff who exhibit COVID-19 symptoms are required to leave the campus immediately for their home or to a healthcare facility.
- Medical transport may be used for students and school personnel with severe COVID-19 symptoms as recommended by healthcare personnel.

The protocols in the table below will be followed when a student, teacher or staff member has symptoms, is a contact of someone infected, or is diagnosed with COVID-19. Source CDPH

	Student or Staff with:	Action	Communication
1.	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing) Symptom Screening: Per CA School Sector Specific Guidelines	<ul style="list-style-type: none"> • Send home • Recommend testing (If positive, see #3, if negative, see #4) • School/classroom remain open 	<ul style="list-style-type: none"> • No Action needed
2.	Close contact (†) with a confirmed COVID- 19 case	<ul style="list-style-type: none"> • Send home • Quarantine for 14 days from last exposure • Recommend testing (but will not shorten 14- day quarantine) • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification of a known contact

3.	Confirmed COVID-19 case infection	<ul style="list-style-type: none"> • Notify the local public health department • Isolate case and exclude from school for 10 days from symptom onset or test date • Identify contacts (†), quarantine & exclude exposed contacts (likely entire cohort (††)) for 14 days after the last date the case was present at school while infectious • Recommend testing of contacts, prioritize symptomatic contacts (but will not shorten 14- day quarantine) • Disinfection and cleaning of classroom and primary spaces where case spent significant time • School remains open 	<ul style="list-style-type: none"> • School community notification of a known case
4.	Tests negative after symptoms	<ul style="list-style-type: none"> • May return to school 3 days after symptoms resolve • School/classroom remain open 	<ul style="list-style-type: none"> • Consider school community notification if prior awareness of testing

Hygiene

Staff and students will receive training for hand washing, hand sanitizing, cleaning and disinfecting, and covering cough and sneezes.

- Hand sanitizer is available at the screening station for everyone to use upon entering the campus.
- Handwashing is required upon arriving and leaving school, after playing outside, after having close contact with others, using shared surfaces/tools, after blowing nose, coughing, and sneezing, and before and after preparing food.
- Handwashing stations are provided upon entering classrooms.
- Scrub with soap for at least 20 seconds
- Opportunities for frequent handwashing will be provided.
- Paper towel dispensers are provided in all restrooms, labs, workrooms, and classrooms. Hand blowers in restrooms are disabled.
- Hand sanitizers will be provided in classrooms, offices, workrooms, and chapel.
- Drinking fountains are turned off. Students should bring their own filled water bottle. The bottle filler in the hallway is available to fill water bottles at scheduled times.



- **Sanitizers** should be used before entering school, the classroom, and between classes.

- **Cover Cough and Sneezes**

- Use tissue to wipe the nose.
- Cough and sneeze into tissue.
- Throw tissues in the trash.
- Immediately wash your hands with soap and water. Use hand sanitizer if water isn't available.
- In the event that tissue is not available cough or sneeze inside of your elbow.



- **Cleaning and Disinfecting**

Shared surfaces will be regularly cleaned and disinfected. Shared items will be minimized.

- Custodial staff will daily clean and disinfect all areas used by students and staff. After disinfecting, outside air will be circulated in classrooms and offices. A ULV fogger will be used for disinfecting areas where there has been positive or symptomatic exposure.
- Staff will regularly clean and disinfect frequently touched surfaces during the school day including desks, tables, door knobs, light switches, countertops, handles, phones, keyboards, faucets.
- Staff and upper grade students should take precautions to wipe down their areas after use.
- Dirty surfaces will be cleaned with detergent or soap and water prior to disinfecting.
- Cleaning and disinfecting solutions and towels will be readily available in every classroom, office, and common area.
- A classroom or office where a COVID-19 positive individual was present will be closed until cleaning and disinfecting is completed. Whenever possible cleaning will commence no sooner than 24 hours following the exposure.
- Sharing is minimized by each student having their own materials, school supplies, Chromebooks, and container for all their items needed at school.



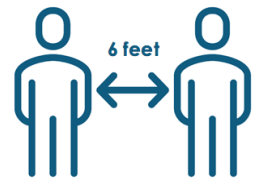
Cohorting

Cohorts will not interact with one another. Use of the common restrooms and bottle filler will be scheduled at separate times. Each classroom will stay together for all activities to minimize/avoid contact with other groups and individuals who are not part of the cohort. Teachers and students in each classroom are constrained to their classroom, to a designated, exclusive, area of the patio, playground and/or field upon arrival, for classroom activities, recess, lunch, and departure. Each classroom will comprise one cohort and will be limited in number: Kindergarten-12; 1st/2nd-15; 3rd/4th-15; 5th/6th-18

Physical Distancing

All spaces and routines will be arranged to allow for physical distancing of students and staff.

- Maintain a minimum of 6 feet in all campus spaces.
- Social distancing signage and floor decals are prominently displayed.
- Minimize movement of students, educators, and staff as much as possible between rooms and follow established schedules to minimize contact between cohorts.
- Each classroom will maintain assigned seating.
- Separate areas outside the classroom are designated for each elementary classroom.
- Face coverings are required to mitigate virus spread. All individuals must wear face coverings that cover the mouth and nose consistent with public health guidance.
- Face coverings will be available to guests.
- Where necessary, physical barriers will be installed.



Personal Protective Equipment



High quality face coverings will be used as a form of personal protective equipment. All students, staff, visitors, and essential services must cover mouths and noses with a high-quality cloth face covering in accordance with California Department of Public Health. Two face coverings will be provided for staff and students. An inventory equal to five times the number of staff and students will be maintained. Face coverings will be

provided when staff or students arrive on campus without a face covering. Training will be provided to staff, students, and parents on proper use, removal, and washing of cloth face coverings. Face coverings protect other people in case the wearer is infected. They should not be used during strenuous exercises such as physical education classes or recess. They are not recommended for those with medical conditions including trouble breathing, unconscious, incapacitated, or unable to remove the covering without assistance. A face shield will be provided for those with these medical conditions. The student's health portfolio will be updated to include the exemption. Anyone wearing a face shield must be distanced 6 feet from others at all times.

- Faculty and staff will wear face coverings. Face coverings, face shields, and disposal gloves will be provided for staff conducting symptom screening. Custodial staff will be provided with equipment and PPE for cleaning and disinfecting. Gloves will be provided for regular surface cleaning and disinfecting. For deep cleaning and COVID-19 disinfecting, gown, gloves, eye protection, and mask will be provided. Training on hazardous chemicals will be provided for those using cleaning and disinfecting products.
- Students will use face coverings upon entering the campus, while on school grounds, while leaving school, and while on school transportation. Physical distancing is required when eating, drinking, and during strenuous activities for P.E. and recess, at which time masks are not required.
- Parents and guardians, volunteers, and essential services personnel are required to wear a face covering when interacting with school employees and students.

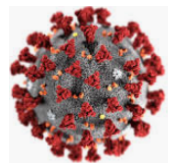
COVID-19 Testing

Students and staff who have been exposed to someone with COVID-19 or who present COVID-19 symptoms will be required to be tested as soon as possible and will be instructed to self-isolate while waiting for test results. All school employees will be tested monthly. Regular testing will be scheduled with Rite Aid, 2505 Mt. Vernon, Bakersfield, CA 93306. Administration, high school teachers, and staff will be tested for COVID-19 by the 1st of each month. Elementary teachers and staff will be tested for COVID-19 monthly by the 15th of each month. Testing at no cost for students may be conducted at Good Samaritan, 901 Olive Dr., Bakersfield, CA 93308.

Positive COVID-19 Cases

When a student, teacher, or staff member or member of their household tests positive to COVID-19 and has exposed others at the school:

- Seek medical care from health care provider in accordance with Center for Disease Control (CDC) and KCPHD guidelines.
- Alert the school office as soon as possible to ensure the individual can be provided with resources, and in the case of a student testing provide distance learning.
- Administration will communicate with KCPHD and implement local protocols as directed.
- In accordance with standard guidance for isolation at home after close contact, the classroom or office where the COVID-19 positive individual was based will be closed until cleaning and disinfecting is completed. Whenever possible cleaning will commence no sooner than 24 hours following the exposure.
- Additional close contacts at school outside the classroom should also isolate at home.
- The area(s) exposed to the COVID-19 positive individual will be cleaned and disinfected by custodial staff in accordance with CDC and KCPHD guidelines including the use of a UVL fogger.
- Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.



- School closure will be recommended if two or more individuals test positive for COVID-19 in a two-week period.
- Administration, in consultation with KCPHD and CCC Office of Education, will assess when school closure is warranted and the length of time based on the risk level within the school or community. The BAA Board will approve the school closure plan.
- Distance learning will be provided for students when in quarantine.
- The principal will ensure that students, staff, and others who have been exposed to an COVID-19 individual will be informed that they have been exposed and should self-isolate, get tested, and remain isolated for the appropriate length of time. Exposures related to the school will be communicated by email, and/or phone or text to staff, parents, and students indicating affected cohorts and/or school areas. All individuals' privacy will be maintained in compliance with HIPPA and FERPA regulations.
- Administration will promptly communicate through Parent Alert, text message, phone, and email with staff, parents, students, and stakeholders regarding exposure at school and potential for closing the campus. Confidentiality will be maintained in accordance with HIPPA, FERPA, and state law related to privacy of educational records.

Training

Teachers and staff will receive training for all areas of the re-entry plan with emphasis on cleaning and disinfecting, cohorts, physical distancing, personal protective equipment, face coverings, screening, COVID-19 symptoms. Parents will receive the re-entry site plan and training in all areas related to them and their children. Training for wearing, removing, and cleaning masks will be provided for teachers, staff, students, and parents.

- **Wearing Masks Correctly**
 - First, wash hands
 - Place mask over nose and mouth and under chin
 - Fit the mask snugly against the side of the face
 - Make certain that you can breathe easily
 - Don't place mask on neck or forehead
 - Don't touch the mask
 - Wash hands or use sanitizer immediately after touching the mask
- **Removing Masks Correctly**
 - Handle the mask by the ear loops
 - Fold outside corners together
 - Place the mask in the washing machine
 - Don't touch eyes, nose, or mouth
 - Immediately wash hands after removing the mask
- **Cleaning Masks Correctly**
 - If using a washing machine, place the mask in the washing machine with regular laundry. Use regular laundry detergent and the warmest appropriate setting for the cloth used to make the mask. Ensure that the mask is thoroughly dried prior to use.
 - If hand washing, use bleach containing 5.25% - 8.25% sodium hypochlorite. Do not use bleach products outside this range or products that do not specify a range.
 - Mix 4 teaspoons of 5.25% - 8.25% teaspoons of bleach per quart of room temperature water.

- Soak the mask in the bleach solution for 5 minutes.
- Discard the bleach solution down the drain and rinse the mask thoroughly with cool or room temperature water
- Ensure that the mask is thoroughly dry before use
- Keep bleach out of the reach of children
- When using bleach read and follow all precautions on the label to ensure safe and effective use.

Discipline: For the health and safety of our entire school family, every effort will be made to train and encourage everyone to follow the provisions of the Re-Entry Plan. Willful disregard for these COVID-19 health and safety provisions may lead to suspension or expulsion.

CURRICULUM AND INSTRUCTION

BAA will continue to provide quality education both at school and when students are required to be at home. The curriculum will remain the same whether in school or at home, emphasizing meeting the adopted standards. From the beginning, students will be familiarized with delivery platforms used for distance learning to provide for easy transition should students be required to be at home due to COVID-19. Distance learning will be provided for students with related underlying health risks.

Delivery Platforms

A variety of digital and virtual resources will be used to provide quality online education including the following and others to be adopted as needed.

- Google Classroom
- Seesaw
- Zoom
- GoGuardian
- IXL Math & Language Arts
- Raz-Kids
- Spelling City
- Email
- YouTube
- Hard copy learning packets



Equipment

- All students using electronics at school are required to agree to and sign the Acceptable Use Policy as published in the School Bulletin.
- On campus, Chromebooks are deployed one-to-one for grades 1-12. Chromebooks remain at school for in-person learning.
- Distance learning activities are accessible by personal computers, tablets, and cell phones.
- During distance learning, Chromebooks are checked out to go home with students who need them for their schoolwork.
- Personal devices may be used in school for educational purposes. Refer to the Bring Your Own Device Policy in the School Bulletin. Parents and students are required to agree to and sign the Bring Your Own Device Policy form prior to bringing the device to school.



Spiritual Programming

Worships provide an essential venue for supporting spiritual and emotional health of students and teachers in these challenging times. Regular worships for spiritual nurture will be coordinated by

teachers and administration during distance learning. Worship services will include Zoom sessions, spiritual online resources, pastor and guest presentations, and hard copy packets for students who need them.

Academic Testing

The MAP test will be administered online three times during the school year. Should it become necessary to administer the MAP test while students are distance learning, teachers will proctor the tests through Zoom.

Scheduling

Consistent instructional schedules, published well in advance, will be followed when students are at home during distance learning. When possible, schedules will be coordinated to accommodate families with two or more elementary children in different classrooms.

Communication

- Teachers will communicate with students and parents via email, phone, Google Meet, Google Classroom, Seesaw, and Zoom.
- Teachers will foster a solid working relationship with parents, especially during distance learning.
- Teachers will regularly communicate with parents via phone, text, email, and Zoom. During distance learning Parent/Teacher/Student Conferences will be conducted on Zoom.
- Administration will communicate with parents through Parent Alert that utilizes email and text messages. Parents may contact the principal, Mike Schwartz, any time at 661.859.8715.
- Parents are encouraged to contact the school during school hours at 661.871.1591.
- Communications for attendance should be directed to the registrar at 661.871.1591.

EXTRA-CURRICULAR ACTIVITIES

Back to School Events

Gathering events on campus are suspended until further notice. Events such as Back to School Open House, classroom orientation meetings with parents/students, and other events will be conducted virtually.

Virtual Gatherings

School assemblies, rallies, weeks of prayer, and other school similar student activities may take place in accordance with CDC and KCPHD guidance.

Music Classes and Programs Choir and band are not permitted until further notice. CCC is facilitating a special virtual meeting with a select group of music teachers and a designee from the Education Department to make music instruction recommendations to the CCC Extra-curricular Taskforce.

Athletic Events

A special virtual meeting will take place with a select group of CCC Friendship Games Commissioners and a designee from the CCC Education Department to recommend procedures and protocols for athletics and physical education. The virtual meeting will take place after the California Interscholastic Federation and National Federation of High School Association produces protocols concerning interscholastic athletics.

Field trips

Off-site field trips are suspended until further notice. Teachers will arrange for virtual field trips aligned with curriculum and traditional off campus activities.

Transportation

When off campus events are approved, physical distancing and masks are required on transportation provided by the school. It is recommended that families transport their student(s) for extra-curricular activities. Physical distancing is required when loading, unloading, and congregating during the event.

Out-of-Union Trips

Planning for Out-of-Union/Overnight Trips within the United States of America is permitted. The formal trip request to CCC Board of Education may be made when the destination is open for visitors as stipulated by the health department and civic authorities at the destination. Any approved trips planned must be fully refundable.

OTHER SERVICES

Food Service

Preparing and serving lunches on campus is suspended until further notice. Families will provide lunches for their students. Lunch deliveries are prohibited during the school day. In the rare case that a student arrives on campus without a lunch, administration will make certain the student has lunch.

Before and After School Supervision

Before and after school supervision will be provided. The playground will not open for before school and after school supervision.

- Students may arrive on campus no earlier than 7:00 a.m. Students must wear face coverings and maintain physical distancing. Students will be assigned spaces by the supervisor in compliance with physical distancing.
- Parents should pick up students at 3:15 p.m. (elementary) and 3:30 p.m. (high school) Monday through Thursday and 12:00 p.m. (elementary) and 12:15 p.m. (high school) on Fridays. Students will remain in their classroom until dismissed by the teacher. Physical distancing must be maintained. Students remaining after 3:45 p.m. will be placed in after school supervision. The after school supervision fee is \$50 per month and \$5 per day for occasional use. Students remaining after 4:00 p.m. will be charged a \$10 late pick up fee for every 15 minutes remaining in after school supervision. Parents who need additional after school supervision services should apply to administration for those services.

CHANGES & UPDATES

This plan is subject to change as conditions and guidance require. Updates will be communicated via email and text message. For more information contact principal Mike Schwartz by email at mschwartz@bakerfieldacademy.org or by text or cell phone at 661.859.8715.

Those who hope in the Lord will renew their strength. They will soar on wings like eagles; they will run and not grow weary, they will walk and not be faint. Isaiah 40:31